

**Toulon Public Library District
Board of Trustees Meeting
December 11, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:02 p.m. Pat Brown, Roberta Cinnamon, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Judy Beamer, Melanie Boudreau, and Jan Curry were absent.

Approval of Agenda: Pat made a motion to approve the agenda. Jennifer seconded the motion; motion passed unanimously.

REPORTS

Secretary: Jennifer made a motion to approve the secretary's report from the November 13, 2017 meeting. Pat seconded the motion; motion passed unanimously.

Correspondence:

Treasurer: Roberta made a motion to approve the treasurer's report and pay the bills. Pat seconded the motion; motion passed unanimously with a roll call vote.

Director: Jennifer made a motion accept the Director's Report. Pat seconded the motion; motion passed unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

Digitizing and Microfilming SC News 2002-2017: Roberta made a motion to approve the digitizing and microfilming of the 2002-2017 issues of the Stark County News. \$1500 each will be taken from both the Memorial Fund and the Friend's Fund. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

Hours Change and Discussion: Roberta made a motion to table discussion until the February 2018 meeting. Pat seconded the motion; motion passed unanimously.

Disposal of unneeded items to Neponset Public Library: Michael is taking unneeded items to the Neponset Public Library.

Sexual Harassment Policy Changes in accordance with IL Public Act 100-0554: Roberta made a motion to adopt the changes in the sexual harassment policy in accordance with IL Public Act 100-0554. Pat seconded the motion; motion passed unanimously.

ADJOURNMENT

Pat made a motion to adjourn the meeting. Jennifer seconded the motion; motion passed unanimously. The meeting was adjourned at 7:33 p.m.

The date for the next regular meeting is February 12, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary