

**Toulon Public Library District Board of Trustees Meeting
September 10, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:01 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon, Janet Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present.

Approval of Agenda: Judy made a motion to approve the agenda. Pat seconded the motion; motion approved unanimously.

REPORTS

Secretary: Jan made a motion to approve the secretary's report from the August 13, 2018 meeting. Jennifer seconded the motion; motion approved unanimously.

Correspondence: A thank you note was received from Gladys Franzen explaining how much she appreciates our service of bringing books to the nursing home.

Treasurer: Roberta made a motion to approve the treasurer's report and pay the bills. Melanie seconded the motion; motion approved unanimously with a roll call vote.

Director: Judy made a motion accept the Director's Report. Roberta seconded the motion; motion approved unanimously.

SPECIAL ORDERS

Budget and Appropriation Hearing 18-4: Pat made a motion to approve the Budget and Appropriation Hearing 18-4. Melanie seconded the motion; motion approved unanimously with a roll call vote.

UNFINISHED BUSINESS

Per Capita Grant Trustee Education: Tabled until October 10 meeting

NEW BUSINESS

Mortgage payment of \$17,860.95 due October 1: Judy made a motion to approve the October 2018, mortgage payment (\$17,860.95). Pat seconded the motion; motion approved unanimously with a roll call vote.

Additional mortgage payment of \$8-12,000 building fund: Roberta made a motion to approve an additional mortgage payment (\$12,000) from the Building fund. Pat seconded the motion; motion approved unanimously with a roll call vote.

Additional mortgage payment of 30% of above amount from Liability fund: Judy made a motion to approve the additional mortgage payment (\$3600.00) from the Liability fund. Jennifer seconded the motion; motion approved unanimously with a roll call vote.

Renaming meeting room after Evelyn Roark & Vicki Moutoux: Roberta made a motion to rename the meeting room "Evelyn Roark & Vicki Moutoux Memorial Board Room" for the next 10 years. Jan seconded the motion; motion approved unanimously.

Disposing of unneeded items under \$1,000 value at Orwig Auction: Judy made a motion to dispose of unneeded items under \$1,000 under Michael's direction in connection with Orwig Auction. Jennifer seconded the motion; motion approved unanimously.

Microfilm machine (Library owned) and Microfilm (Historical Society owned): The library will keep the microfilm machine and return the microfilm to the Historical Society.

Spare magnifier disposal: The spare magnifier will be disposed.

ADJOURNMENT

Pat made a motion to adjourn the meeting. Roberta seconded the motion; motion approved unanimously. The meeting adjourned at 7:45 p.m.

The date for the next regular meeting is Monday, October 8, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

