

**Toulon Public Library District Board of Trustees Meeting
July 10, 2023**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:01 p.m. Roberta Cinnamon, Jan Curry, Rob Finney, Cheryl Hurst, Jennifer Nutzhorn, Wendy Wagner, Mary Zehr and Director Michael Baumann were present.

Approval of Agenda: Roberta made a motion to approve the agenda. Jan seconded the motion; motion approved unanimously.

Public Comment: No one was present to comment.

REPORTS

Secretary: Cheryl made a motion to approve the secretary's report from the June 12, 2023 meeting. Mary seconded the motion; motion approved unanimously.

Correspondence: David Roark's family sent a note of appreciation for the flowers in memory of David.

Treasurer: Roberta made a motion to approve the treasurer's report and pay the bills. Cheryl seconded the motion; motion approved unanimously with a roll call vote.

Director: Jan made a motion to accept Director's report. Wendy seconded the motion; motion approved unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

Secretary's Audit: Jennifer made a motion to appoint Jan and Cheryl to review and certify the 2022-2023 Secretary's minutes.

Year End Transfer: Roberta made a motion to transfer \$5,952.11 to the Building Fund. Mary seconded the motion; motion approved unanimously with a roll call vote.

Adopt Routine Banking Procedures Policy:

Wendy made a motion to adopt the Routine Banking Procedures policy. Cheryl seconded the motion; motion approved unanimously.

ADJOURNMENT

Roberta made a motion to adjourn the meeting. Wendy seconded the motion; motion approved unanimously. The meeting was adjourned at 7:50 p.m.

The date for the next regular meeting is Monday, August 14, 2023 at 7:40 p.m.

Respectfully submitted,
Roberta Cinnamon, Secretary

Roberta Cinnamon