

**Toulon Public Library District Board of Trustees Meeting  
August 8, 2022**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:00 p.m. Roberta Cinnamon, Mary Hawk, Cheryl Hurst, Jennifer Nutzhorn, and Director Michael Baumann were present.

Pat Brown, Jan Curry, and Mark Wilson were absent.

**Approval of Agenda:** Roberta made a motion to approve the agenda. Cheryl seconded the motion; motion approved unanimously. No public comments.

**REPORTS**

**Secretary:** Cheryl made a motion to approve the secretary's report from the June 13, 2022 meeting. Mary seconded the motion; motion approved unanimously.

**Correspondence:**

**Treasurer:** Mary made a motion to approve the treasurer's report and pay the bills. Roberta seconded the motion; motion approved unanimously with a roll call vote.

**Director:** Roberta made a motion accept the Director's Report. Mary seconded the motion; motion approved unanimously.

**SPECIAL ORDERS**

**Budget and Appropriation Hearing:** Jennifer made a motion to halt the regular meeting to hear Public comments on Budget and Appropriation Ordinance 22-4. Roberta seconded the motion; motion approved. Chair halted the meeting and opened for public comment. No one was present to be heard. Jennifer motioned to close and resume the regular meeting. Mary seconded the motion; motion approved

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Budget and Appropriations Ordinance 22-4:** Roberta made a motion to approve the Budget and Appropriation Ordinance 21-4. Cheryl seconded the motion; motion approved unanimously.

**Secretary's Audit:** Mary and Cheryl reviewed the 2021-2022 Secretary's Minutes. Mary made a motion to certify the 2021-2022 Secretary's Minutes. Cheryl seconded the motion; motion approved unanimously.

**Year End Transfer \$2,496.03:** Roberta made a motion to approve a year end transfer \$2,496.03 to the Building Savings Fund. Mary seconded the motion; motion approved unanimously with a roll call vote.

**Adopt Revised Personnel Policy:** Cheryl made a motion to approve the revisions in the Personnel Policy. Mary seconded the motion; motion approved unanimously.

**ADJOURNMENT:** Roberta made a motion to adjourn the meeting. Cheryl seconded the motion; motion approved unanimously. The meeting was adjourned at 7:27 p.m.

The date for the next regular meeting is Monday, September 12, 2022 at 7:00 p.m.

Respectfully submitted,  
Roberta Cinnamon, Secretary