

**Toulon Public Library District Board of Trustees Meeting
November 11, 2024**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:00 p.m. Roberta Cinnamon, Cheryl Hurst, Rob Finney, Sylvia Smith, Wendy Wagner, Mary Zehr and Director Michael Baumann were present. Jan Curry was absent.

Approval of Agenda: Roberta made a motion to approve the agenda. Wendy seconded the motion; motion approved unanimously.

Public Comment: No one was present to comment.

REPORTS

Secretary: Mary made a motion to approve the secretary's report from the August 12, 2024 meeting. Rob seconded the motion; motion approved unanimously.

Correspondence:

Treasurer: Wendy made a motion to approve the treasurer's report and pay the bills. Rob seconded the motion; motion approved unanimously with a roll call vote.

Director: Mary made a motion to approve the Director's report. Sylvia seconded the motion; motion approved unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

Complete Per Capita Requirement: The board discussed and completed Per Capita Grant.

Approve Per Capita Grant Submission: Roberta made a motion to approve the Per Capita Grant Grant. Rob seconded the motion; motion approved unanimously.

Staff Christmas gift cards: Wendy made a motion to approve the purchase of Staff Christmas gift cards. Sylvia seconded the motion; motion approved unanimously with a roll call vote.

Close December 25; Reopen January 2 for Christmas and New Year's: Roberta made a motion to approve closing the library December 25 at 3:00 – Jan 2 for Christmas and New Year's . Mary seconded the motion; motion approved unanimously

ADJOURNMENT

Mary made a motion to adjourn the meeting. Wendy seconded the motion; motion approved unanimously. The meeting was adjourned at 7:30 p.m.

The date for the next regular meeting is Monday, December 9, 2024 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

